



CULPEPER TOWN AND COUNTY LIBRARY

105 EAST MASON STREET  
CULPEPER, VIRGINIA 22701

March 2, 1992

TO: R. L. Mabry, Director of Finance, County of Culpeper

RE: Proposed Library Budget for Fiscal 1993.

We regret the tardy submission of our proposed budget for fiscal 1993. As Ms. Ecton, our librarian, explained to you, we received no notice or correspondence related to the budget beyond your letter of last October 29.

We appreciate your extension of time until Tuesday, March 10. The complete budget with supporting detail will be in your hands on that date.

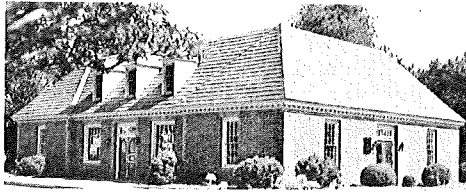
The total estimated amount which we will be requesting from the County is \$63,350, slightly less than a 5% increase over our budget for fiscal 1992. A similar amount will be requested from the Town.

Yours very truly,

*William R. Hartman / BE*

William R. Hartman  
President

cc: Daryl Nelson  
Jim Snead  
Barbara Ecton



CULPEPER TOWN AND COUNTY LIBRARY

105 EAST MASON STREET  
CULPEPER, VIRGINIA 22701

March 2, 1992

TO: ALL DIRECTORS

FROM: WILLIAM HARTMAN, PRESIDENT

Please be informed that the March Meeting of the Board of Directors shall take place at the Librry on Monday, March 9, 1992 at 7:30 p.m.



**FAX TRANSMISSION  
PRIORITY - DELIVER AT ONCE**

DATE: 3/6/92

TO: Daryl Nelson

FROM: Glenn Young-Preston

NUMBER OF PAGES (INCLUDING COVER SHEET): 3

MESSAGE: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

FAX: (703) 772-6818

If there are any problems during this transmission, please call (703) 772-6810.

Thank you for your cooperation and assistance.

FIRST AMENDMENT TO CONTRACT

This amendment, made and entered into this the 1st day of March, 1992, by and between PROSUM(TM), INCORPORATED, a Virginia corporation ("PI"), and the CULPEPER TOWN AND COUNTY LIBRARY, a Virginia non-stock, non-profit corporation hereinafter called "CTCL";

W I T N E S S E T H:

WHEREAS, by the contract ("CONTRACT") entered into the 14th day of June, 1991, by and between PI and CTCL, the parties there- to agreed to perform certain duties and to obligate themselves thereunder; and,

WHEREAS, item 3 on pages 2 and 3 of the CONTRACT, that is, "PHASE I -- Pre-Feasibility," now reads:

Fee: Effective June 14, 1991, CTCL retains PI to provide seven consulting days a month (on- and off-site) for three consecutive months. CTCL agrees to pay PI a retainer of \$21,000 as follows: \$3,500 retainer upon signing this contract, plus \$5,833.33 a month to be paid the first day of each month over three consecutive months. The first monthly retainer payment of \$5,833.33 and the initial retainer fee of \$3,500 are due upon signing this contract.

THEREFORE, both parties agree that item 3 on pages 2 and 3 of the CONTRACT, that is, "PHASE I -- Pre-Feasibility," shall now read:

Fee: Effective June 14, 1991, CTCL retains PI to provide:

- (1) 21 consulting days (on- and off-site). CTCL agrees to pay PI a retainer of \$21,000 as follows: \$3,500 retainer upon signing this CONTRACT, plus \$5,833.33 a month to be paid

Signed for CTCL

Signed for PI

the first day of each month over three consecutive months. The first monthly retainer payment of \$5,833.33 is also due upon signing this CONTRACT. See number 9 below for "Late Payment" provisions;

- (2) an additional four consulting days (on- and off-site). CTCL agrees to pay PI a retainer of \$2,800 upon the receipt of a PI invoice. See number 9 below for "Late Payment" provisions; and
- (3) an additional ten consulting days to be utilized between March 1, 1992, and the conclusion of CTCL Awareness Meetings. CTCL agrees to pay PI a retainer of \$7,000 in advance upon the receipt of a PI invoice. See number 9 below for "Late Payment" provisions.

The purpose of this amendment is to clarify and place in writing as required by the original CONTRACT the adjustment in the period of services to be provided and the fee payment schedule.

In all other respects, the original CONTRACT dated the 14th day of June, 1991, is hereby reaffirmed.

In witness whereof, PI and CTCL executed this amendment the day and year first above written.

Accepted and agreed to for:

PROSUM(TM), INC.

by Glenn E. Young-Preston, President

5104 Bernard Drive, SW  
Roanoke, Virginia 24018

CULPEPER TOWN AND COUNTY LIBRARY

by William R. Hartman, President

730 Madison Road  
Culpeper, Virginia 22701